



**January 23, 2024 5:00 p.m.**  
District Advisory Committee  
for School Capacity Analysis  
Board of Trustees Board Room

## **MEETING MINUTES**

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### **Voting Members**

Katie Andersen, Committee Member  
Emily Cravens, Chairperson  
John Harms, Committee Member  
Paul Jansen, Committee Member  
Crystal Kochendorfer, Committee Member  
Adam Rinderle, Committee Member  
Linda Shepard, Co-Chairperson

#### **1. Call to Order and Roll Call**

John Forney called the meeting to order at 5:00 p.m.

#### **2. Roll Call**

##### Present:

Katie Andersen, Committee Member  
Emily Cravens, Chairperson  
Paul Jansen, Committee Member  
Crystal Kochendorfer, Committee Member  
Linda Shepard, Co-Chairperson

##### Absent:

John Harms, Committee Member  
Adam Rinderle, Committee Member

#### **3. Pledge of Allegiance**

#### **4. Adoption of the Agenda**

Motion made by: Crystal Kochendorfer

Motion seconded by: Katie Andersen

#### **5. Public Comments**

There were no public comments.

#### **6. Approval of Minutes – January 12, 2023**

Motion made by: Katie Andersen

Motion seconded by: Crystal Kochendorfer

Katie Andersen – yes  
Emily Cravens – yes  
Paul Jansen – yes  
Crystal Kochendorfer – yes  
Linda Shepard – yes

Motion carried 5 – 0 to approve the January 12, 2023, meeting minutes.

**7. Introductions**

John Forney thanked the Committee for their attendance and introduced King Consulting, Incorporated.

**8. Selection of a Committee Chairperson and Co-Chairperson**

a. Selection of Committee Chairperson Emily Cravens

Motion by Crystal Kochendorfer                      Seconded by Katie Andersen

b. Selection of Committee Co-Chairperson Linda Shepard

Motion by Paul Jansen                                      Seconded by Crystal Kochendorfer

Katie Andersen – yes  
Emily Cravens – yes  
Paul Jansen – yes  
Crystal Kochendorfer – yes  
Linda Shepard – yes

Motion carried 5 – 0 to select Emily Cravens as Chairperson and Linda Shepard as Co-Chairperson.

**9. Discussion/Information**

a. John Forney, Chief Facilities Officer, recognized Jamie King-Iseman and Rob Murray, consultants with King Consulting, Inc., to present an informational PowerPoint presentation that contained current data for:

- i. Historical Background Data and Enrollment Projections
- ii. School Enrollment
- iii. School Capacity

- b. Paul Jansen requested the “Current Capacity Utilization by Site”, slide 23, in the form of a map.
- c. Linda Shepard requested to see the impact of student enrollment related to the apartment/townhome developments in the Irvine and Santa Ana School District.
- d. Linda Shepard requested to see the school feeder information.
- e. Linda Shepard requested the District to provide the special programs that are offered at each elementary school.

- f. Paul Jansen requested the anticipated operational savings and capital avoidance for closing a school and what the funds would be used for.
  - i. Clark Hampton clarified that anticipated operation savings would be \$500k-\$600k and the savings would be applied to the District budget.

**10. Discussion of Proposed Next Committee Meeting Topics and Timeline**

- a. The Committee discussed future meeting dates and it was noted that King Consulting would not be available on February 13, 2024.
- b. District staff will reach out to the Committee members with the revised meeting dates.

**11. Comments from Committee Members**

There were no additional comments from the Committee members.

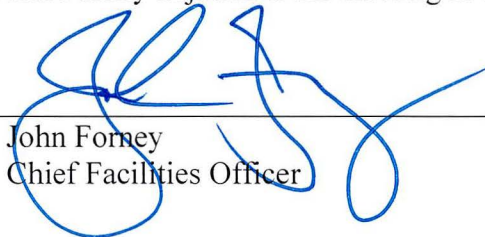
**12. Adjournment**

Motion made by: Katie Andersen  
Motion seconded by: Linda Shepard

Katie Andersen – yes  
Emily Cravens – yes  
Paul Jansen – yes  
Crystal Kochendorfer – yes  
Linda Shepard – yes

Motion carried 5 – 0 to adjourn the meeting.

John Forney adjourned the meeting at 6:50 p.m.



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John Forney  
Chief Facilities Officer



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Amy Strange  
Facilities & Construction Specialist



**District Advisory Committee  
for School Capacity Analysis  
Committee Meeting  
Agenda**

**Tuesday, January 23, 2024, at 5:00 p.m.**

This meeting will take place in-person, with the location listed at the bottom of the agenda. Members of the public will have the opportunity to address the District Advisory Committee.

***Expected Participants***

Clark Hampton, Deputy Superintendent, Business & Support Services  
John Forney, Chief Facilities Officer  
Amy Strange, Facilities and Construction Specialist  
Jamie King-Iseman, President & CEO, King Consulting  
Rob Murray, Director of Demographics, King Consulting  
Katie Andersen, Committee Member  
Emily Cravens, Committee Member  
John Harms, Committee Member  
Paul Jansen, Committee Member  
Crystal Kochendorfer, Committee Member  
Adam Rinderle, Committee Member  
Linda Shepard, Committee Member

***Agenda***

1. **Call to Order** \_\_\_\_\_ p.m.
2. **Roll Call (Establishment of a Quorum);** \_\_\_\_ Present; \_\_\_\_ Absent
3. **Pledge of Allegiance**
4. **Adoption of Agenda**

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

5. **Public Comments**

At this time, members of the public may address the District Advisory Committee regarding any items within the subject matter jurisdiction of the District Advisory Committee. Comments will be limited to no more than 3 minutes per person and 20 minutes for all comments. Please fill out a Speaker Card and turn it in if you wish to address the Committee.

6. **Approval of Minutes – January 12, 2023**

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

**7. Introductions**

- a. Committee Members, King Consulting and District Staff

**8. Selection of a Committee Chairperson and Co-Chairperson**

- a. Selection of Committee Chairperson

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

- b. Selection of Committee Co-Chairperson

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

**9. Discussion/Information**

- a. PowerPoint Presentation
  - i. Historical Background Data and Enrollment Projections
  - ii. School Enrollment Data
  - iii. School Capacity

**10. Discussion of Proposed Next Committee Meeting Topics and Timeline**

- a. February 2024 Meeting Topics
- b. Future Meeting Dates

**11. Comments from Committee Members**

**12. Adjournment \_\_\_\_\_ p.m.**

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

**THE NEXT COMMITTEE MEETING OF THE DISTRICT ADVISORY COMMITTEE IS  
TUESDAY, FEBRUARY 13, 2024, AT 6:00 P.M.  
AT THE CAPISTRANO UNIFIED SCHOOL DISTRICT OFFICE BOARD ROOM  
33122 VALLE ROAD, SAN JUAN CAPISTRANO, CALIFORNIA 92675  
For information regarding Capistrano Unified School District, please visit our website:  
[www.capousd.org](http://www.capousd.org)**



**January 12, 2023 5:00 p.m.**  
District Advisory Committee  
for School Capacity Analysis  
Board of Trustees Board Room

## **MEETING MINUTES**

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### **Voting Members**

Katie Andersen, Committee Member  
Emily Cravens, Committee Member  
John Harms, Committee Member  
Paul Jansen, Committee Member  
Crystal Kochendorfer, Committee Member  
Adam Rinderle, Committee Member  
Linda Shepard, Committee Member

### **1. Call to Order and Roll Call**

John Forney called the meeting to order at 5:00 p.m.

### **Roll Call**

#### Present:

Katie Andersen, Committee Member  
Emily Cravens, Committee Member  
John Harms, Committee Member  
Paul Jansen, Committee Member  
Crystal Kochendorfer, Committee Member  
Adam Rinderle, Committee Member  
Linda Shepard, Committee Member

#### Absent:

None

### **2. Adoption of the Agenda**

Motion made by: Paul Jansen

Motion seconded by: Emily Cravens

Katie Andersen – yes  
Emily Cravens – yes  
John Harms – yes  
Paul Jansen – yes  
Crystal Kochendorfer – yes  
Adam Rinderle – yes  
Linda Shepard – yes

Motion carried 7 – 0 by a roll call vote to adopt the District Advisory Committee agenda.

**3. Public Comments (Non-Agenda Items)**

- There were no public comments.

**4. Approval of Minutes - December 20, 2022**

Motion made by: John Harms

Motion seconded by: Katie Andersen

Katie Andersen – yes

Emily Cravens – yes

John Harms – yes

Paul Jansen – yes

Crystal Kochendorfer – yes

Adam Rinderle – yes

Linda Shepard – yes

Motion carried 7 – 0 to approve the December 20, 2022, meeting minutes.

**5. Discussion/Information**

**6. Public Comments (Agenda Items)**

- There were no public comments.

a. John Forney, Chief Facilities Officer, recognized Lorrie Ruiz, consultant with CL Consulting, Inc., to present an informational PowerPoint presentation on:

**i. Historical Background Data and Enrollment Projections**

1. The Committee requested the criteria that supports the enrollment projections listed on slide number five of the PowerPoint from Lorrie Ruiz with CL Consulting, Inc. to be provided at the February 2, 2022, District Advisory Committee meeting.
2. Linda Shepard requested data for actuals of private and home schooling for 2019, 2020, 2021 & 2022 for the State of California to be presented at the February 2, 2022, District Advisory Committee meeting.
3. Linda Shepard requested supporting data as to why people choose to leave a school.

**ii. School Enrollment Data**

1. Lorrie Ruiz to revise slide number eight on the PowerPoint to reflect accurate sixth through eighth grade enrollment data.

**iii. Board Policy Criteria by School**

**iv. School Capacity**

1. Emily Cravens requested feeder patterns to the high schools and Trustee boundary areas to be provided to the Committee.
2. The Committee identified the following school sites that were on the cusp or meet all three (3) Board Policy Enrollment Criteria for further analysis:
  - a. R.H. Dana Elementary School
  - b. Hankey K-5
  - c. Del Obispo Elementary School – *criteria on the cusp*
  - d. Hidden Hills Elementary School – *requested, but did not meet criteria*
  - e. Kinoshita Elementary School- *criteria on the cusp*
  - f. Laguna Niguel Elementary School
  - g. Las Flores Elementary School
  - h. Marblehead Elementary School
  - i. Philip Reilly Elementary School
  - j. George White Elementary School

**7. Adjournment**

Motion made by: Adam Rinderle

Motion seconded by: Linda Shepard

Katie Andersen – yes

Emily Cravens – yes

John Harms – yes

Paul Jansen – yes

Crystal Kochendorfer – yes

Adam Rinderle – yes

Linda Shepard – yes

Motion carried 7 – 0 to adjourn the meeting.

John Forney adjourned the meeting at 6:40 p.m.

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John Forney  
Chief Facilities Officer

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Amy Strange  
Facilities & Construction Specialist





# Demographic Analysis & Elementary Enrollment Projections

January 23, 2024

Presented by King Consulting

Jamie Iseman, President

Rob Murray, Director of Demographics

# Who We Are and What We Do

## Introduction and Roles



**Jamie King-Iseman**  
President & CEO



**Rachael Kirk**  
Funding Associate



**Rob Murray**  
Director of Demographics



**Evelyn Shafer-King**  
Senior Funding Associate



**April Thompson**  
Senior Funding Associate



**Nicolene Shalita**  
Operations & Business Development

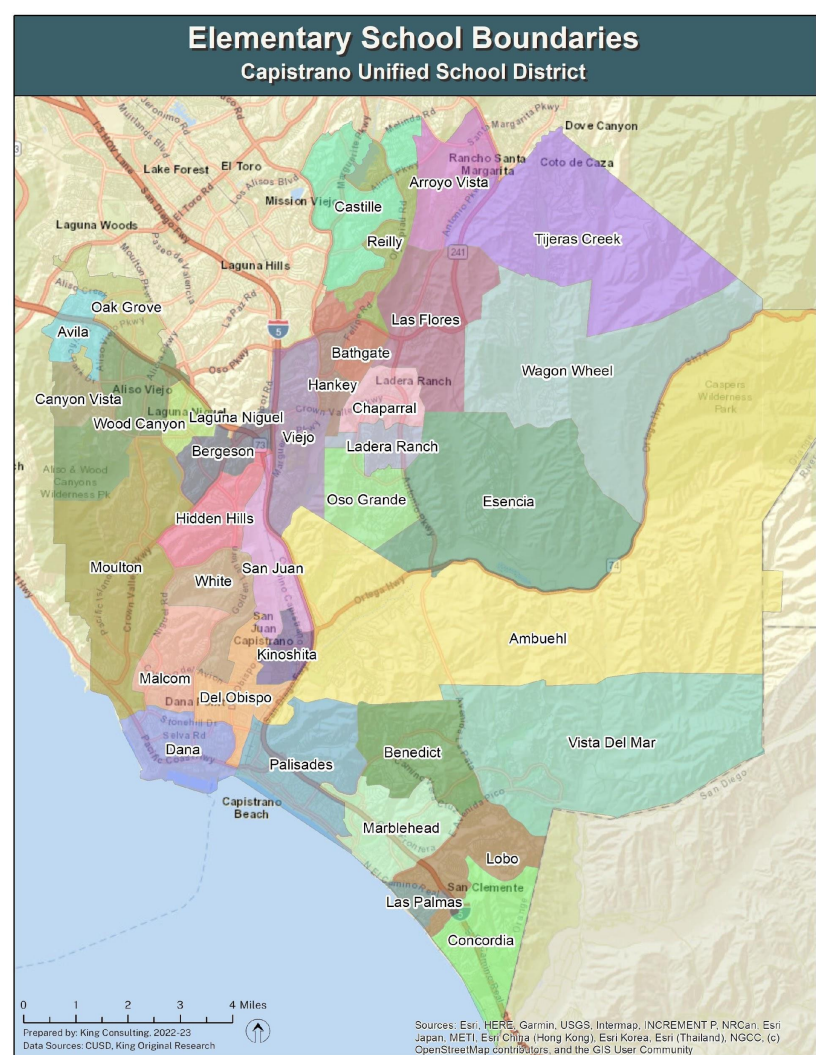
# Report Summary



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# Capistrano USD Overview

- CUSD elementary enrollment peaked in 2009-10.
- Since 2017-18, elementary enrollment decreased 14%.
  - *This was expected due to fewer school age children living in the District over time.*
  - *COVID-19 also caused a large one-time drop on top of long-term demographic trends.*
- **Two factors are most important for future CUSD elementary enrollment trends:**
  - *Universal Transitional Kindergarten*
    - *New TK students will stabilize enrollment over the next two years.*
  - *Population demographics & births*
    - *Recent birth increases are projected to lead to modest elementary enrollment growth later in the decade.*
- **The District currently utilizes 69% of its identified capacity across all 35 elementary school sites.**
  - *Portable classrooms make up 26% of this capacity.*

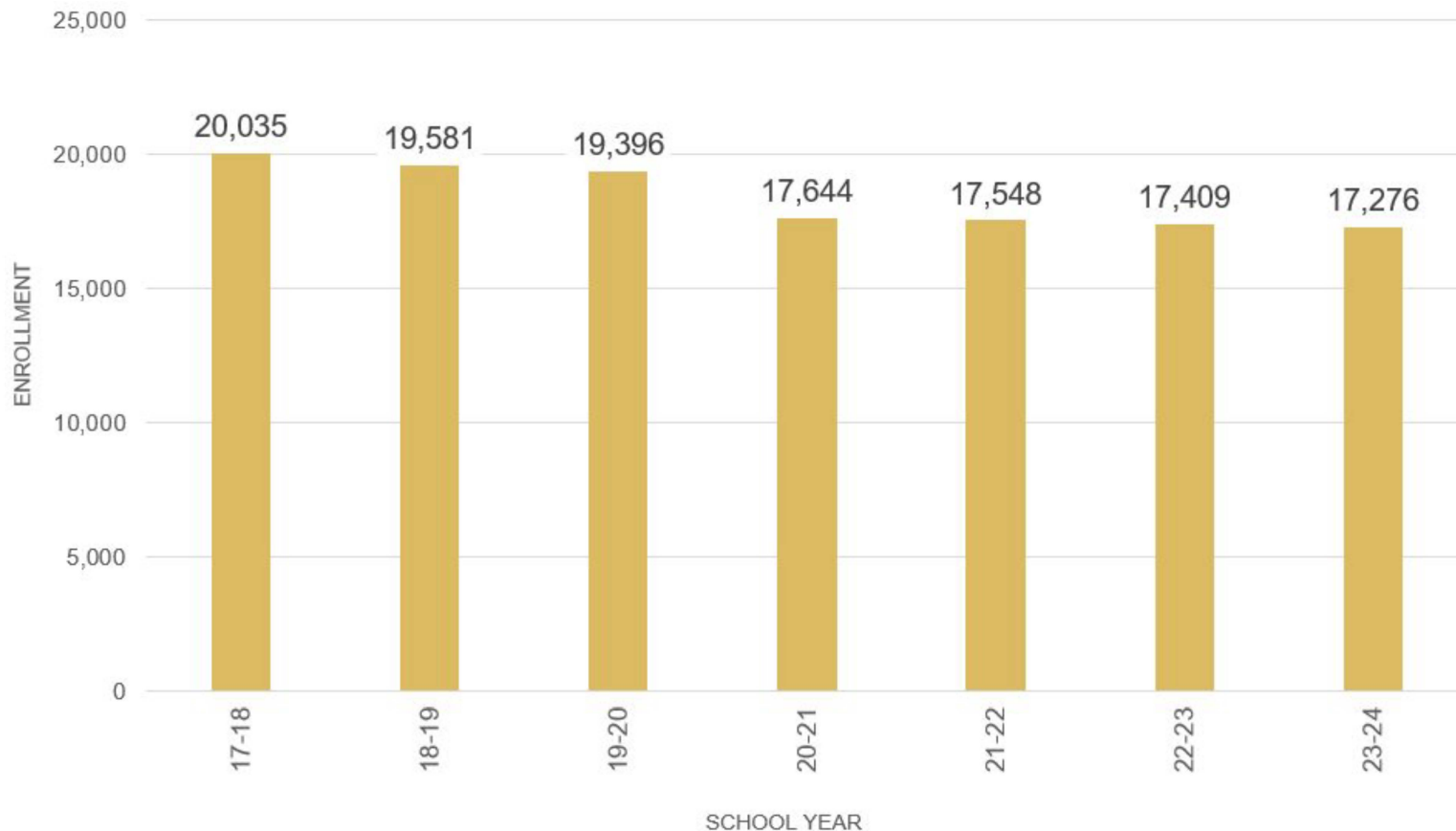


# District and Community Demographics

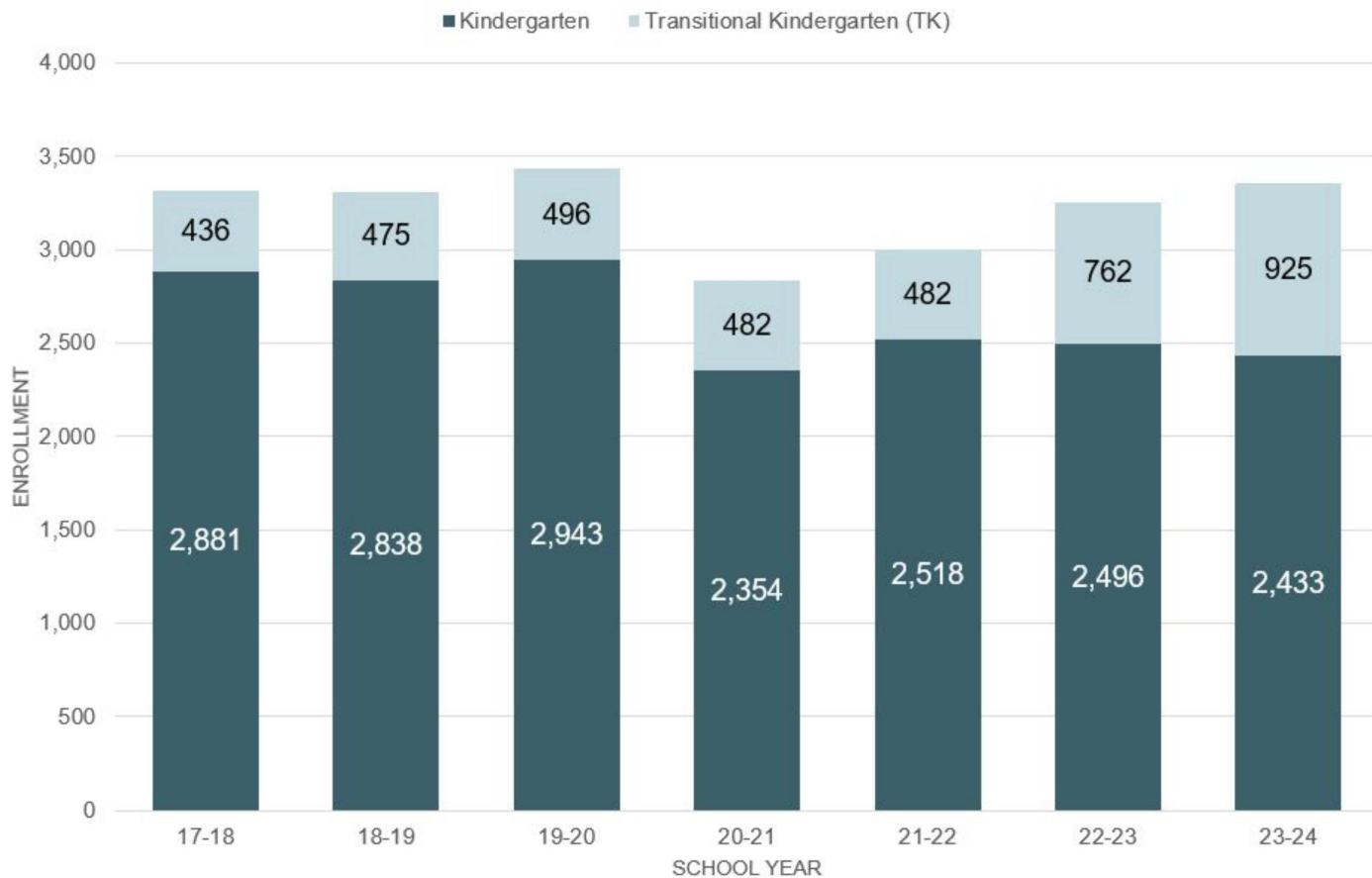


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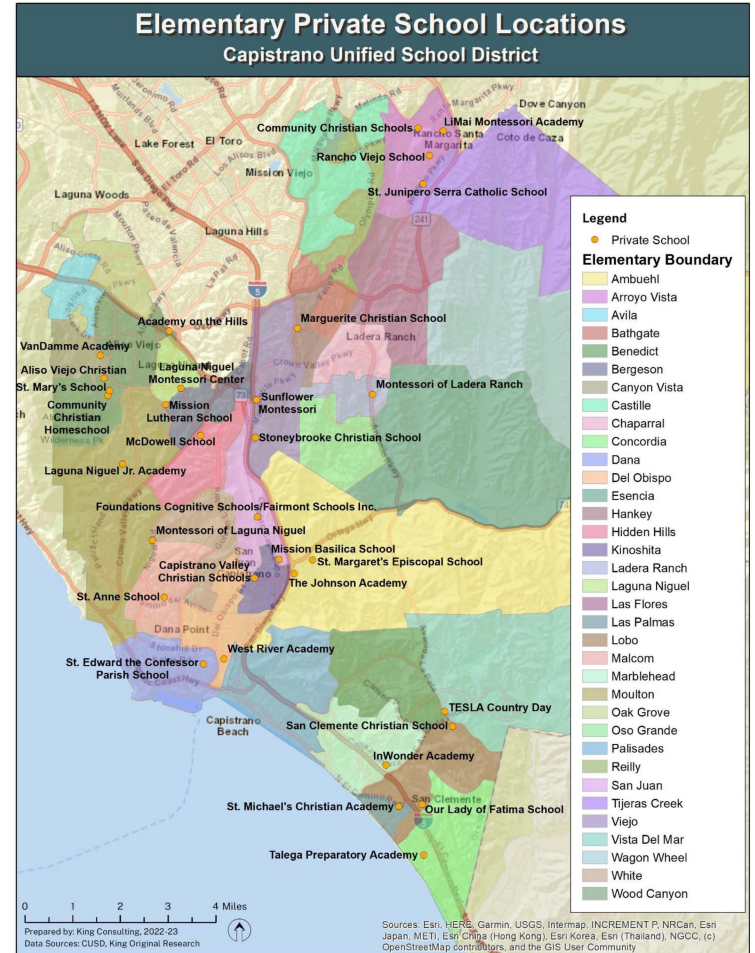
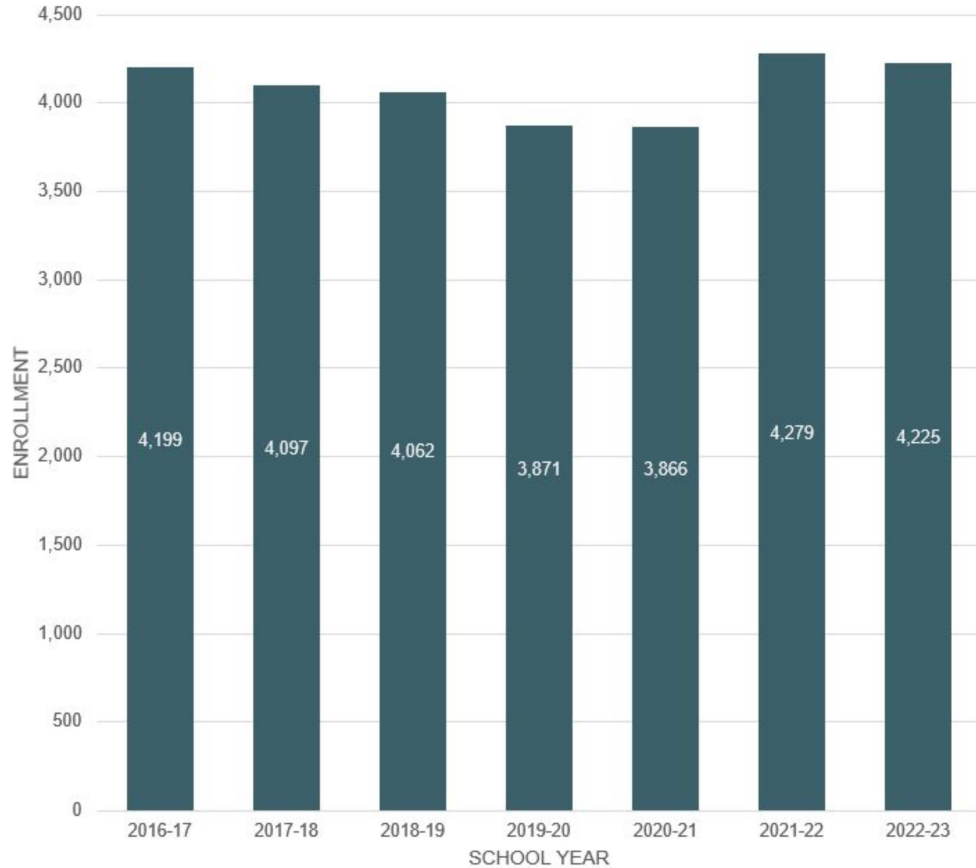
# Historical Elementary Enrollment Trends



# Kindergarten Enrollment Trends

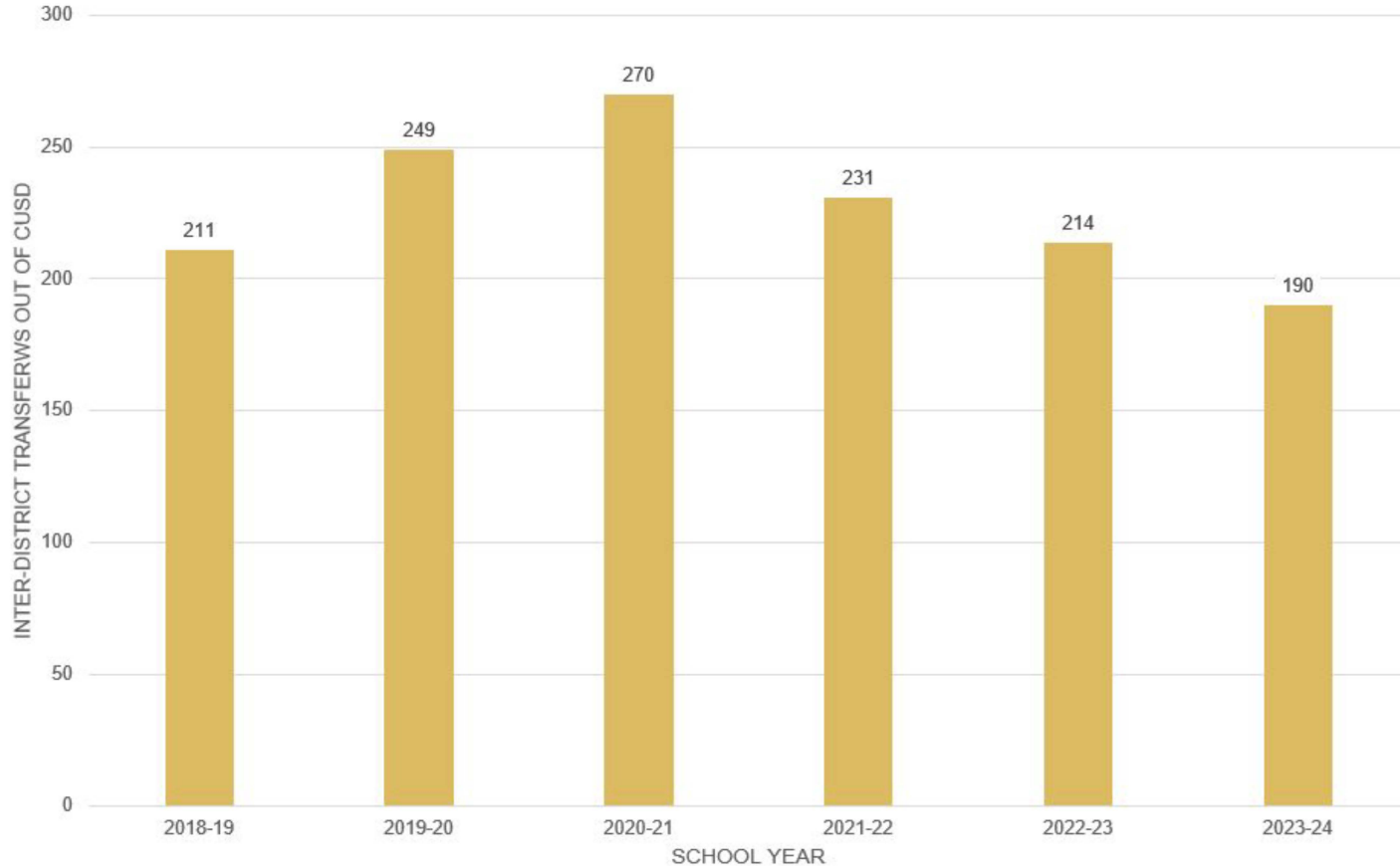


# Private School Enrollment Trends

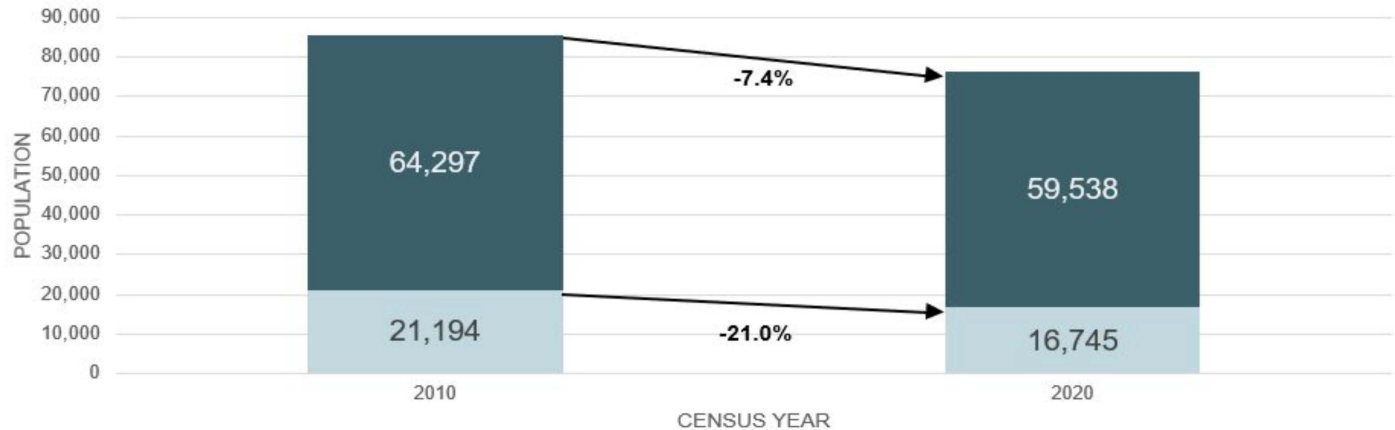
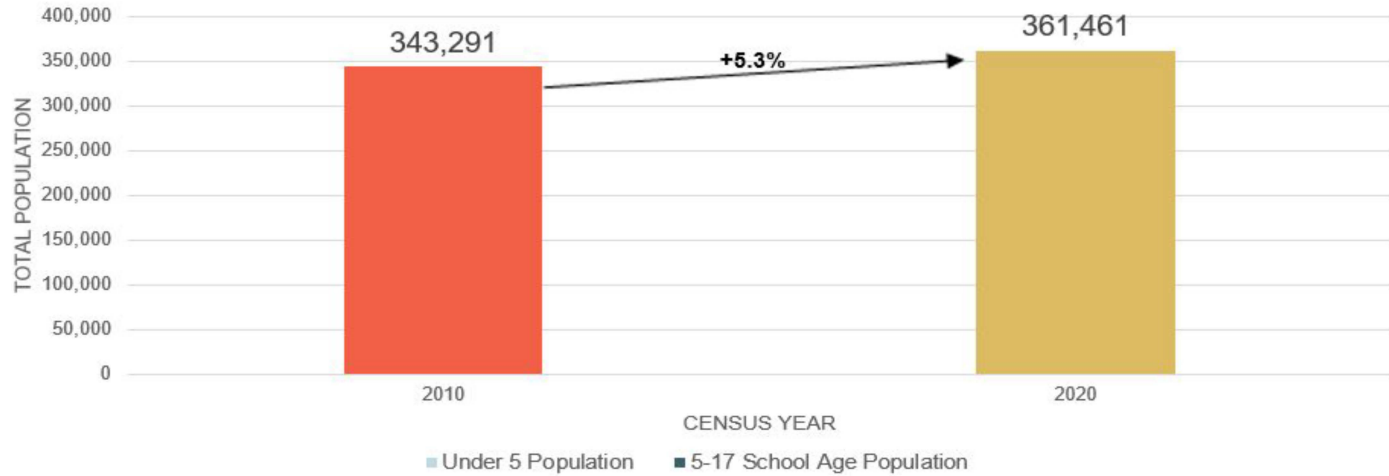




# Outgoing Transfer Enrollment Trends

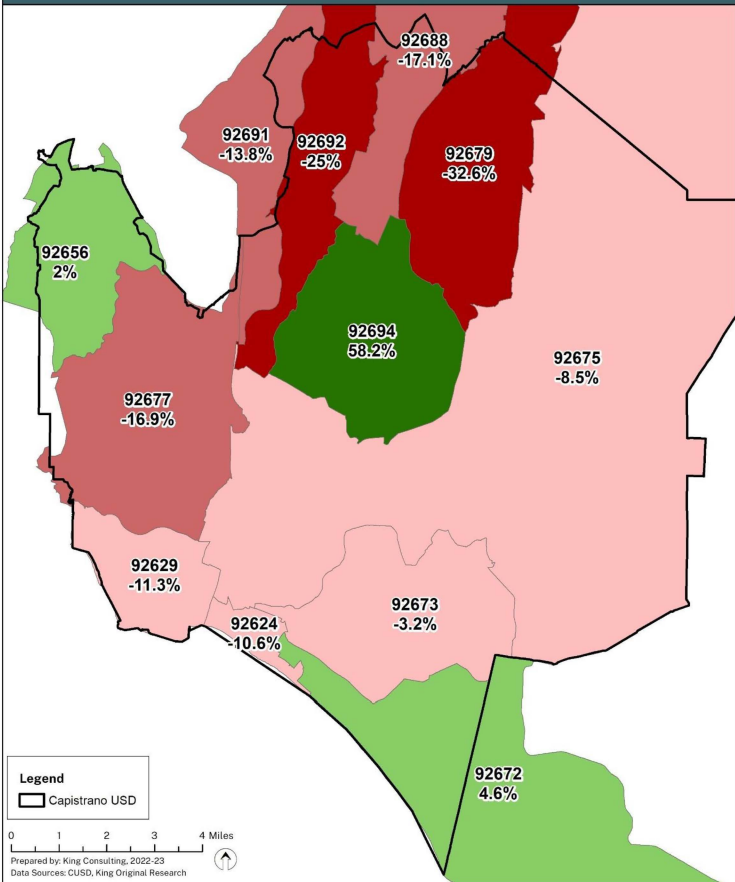


# CUSD Community Population Trends

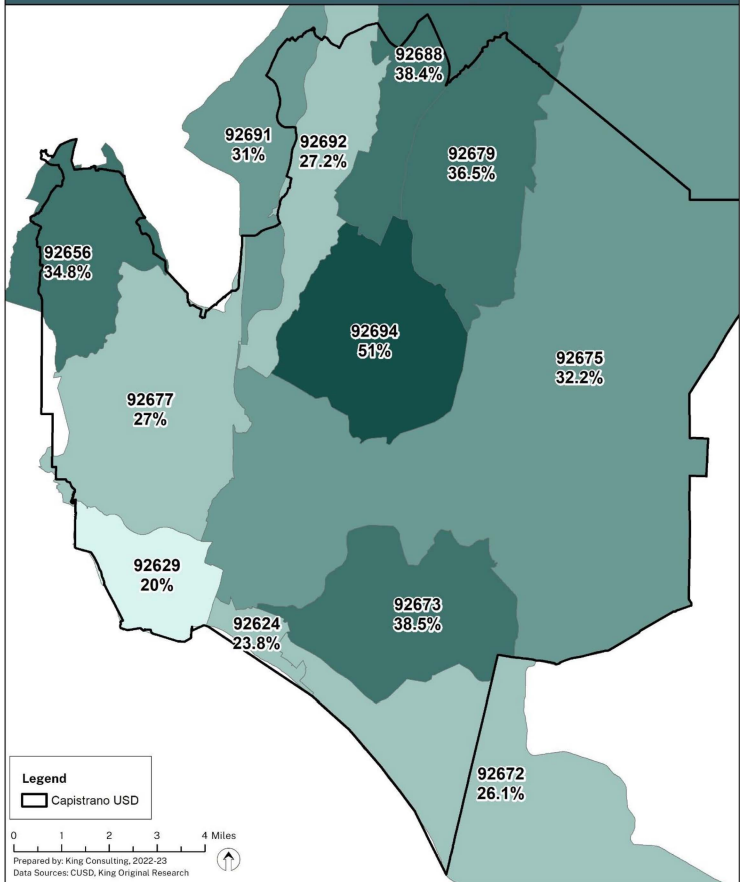


# School Age Population Trends

**Change in School Age Population by ZIP Code Area, 2010-2020**  
 Capistrano Unified School District



**Proportion of Households with People Under 18 by ZIP Code Area**  
 Capistrano Unified School District



# Spatial Analysis

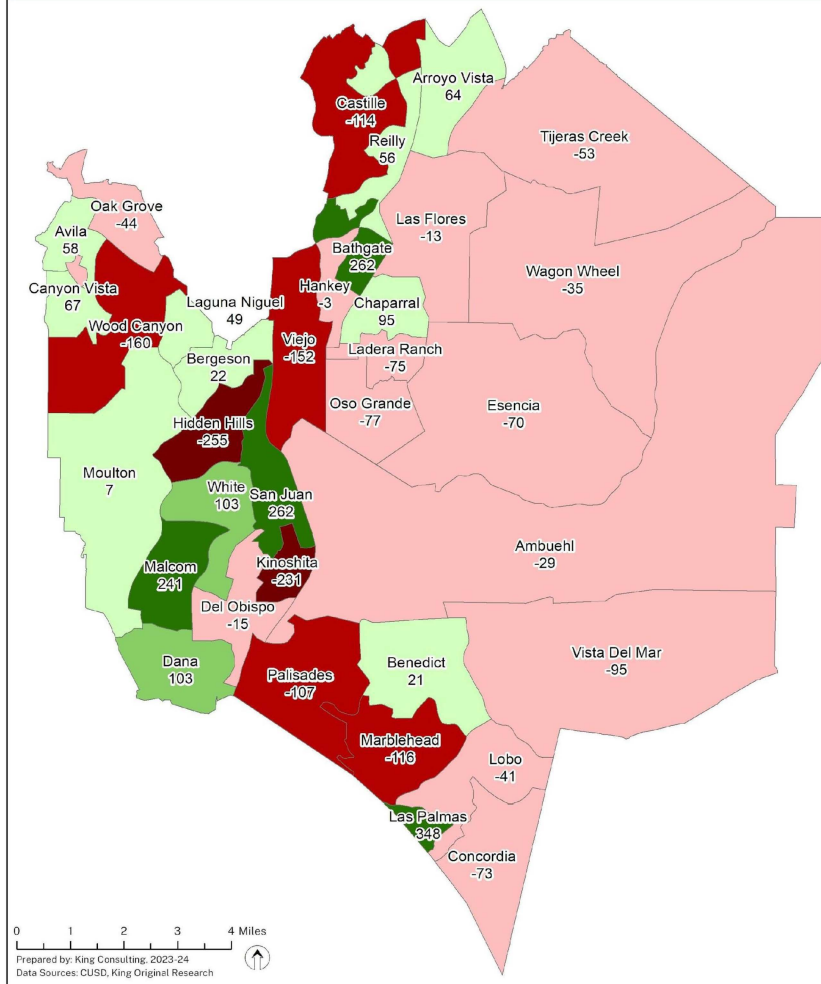


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# Elementary School Net Migration

Capistrano Unified School District

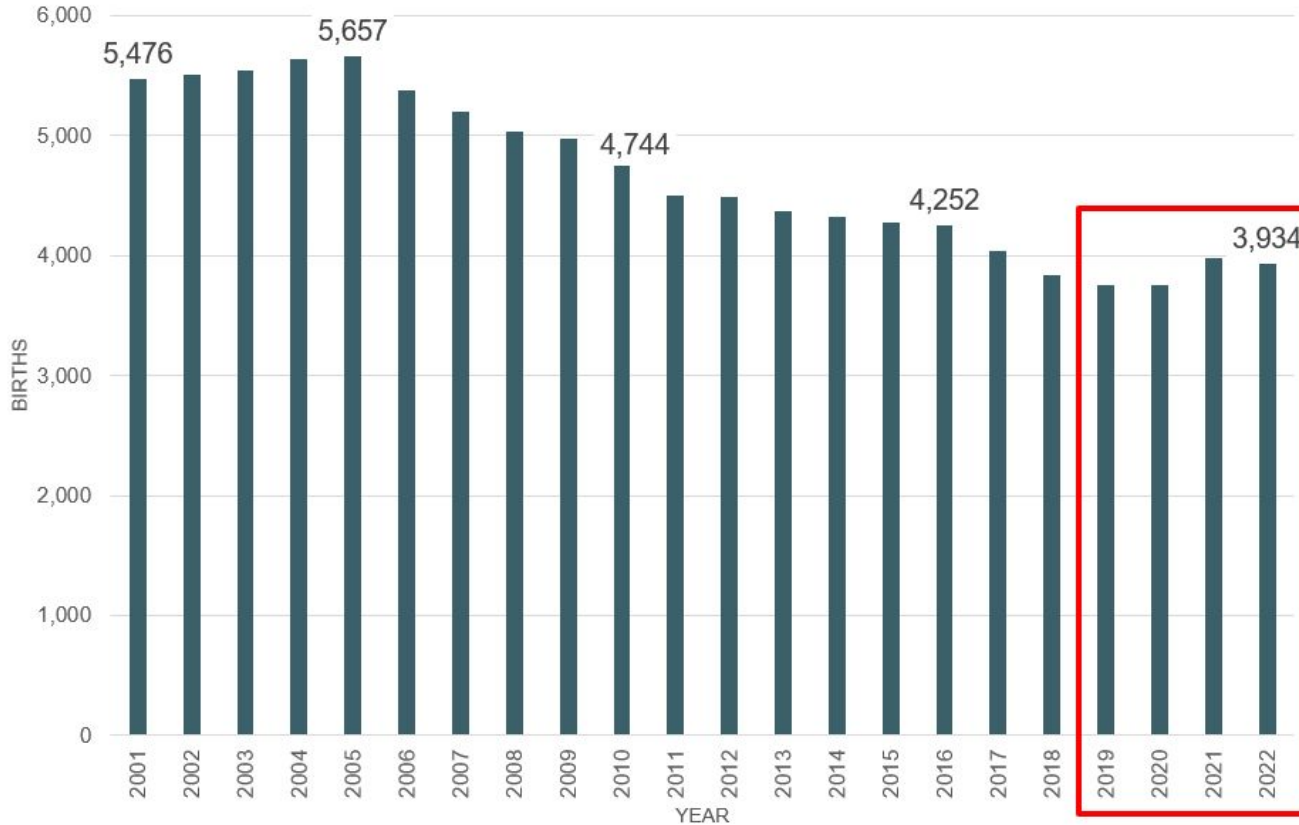


# Enrollment Projections



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# Local Births



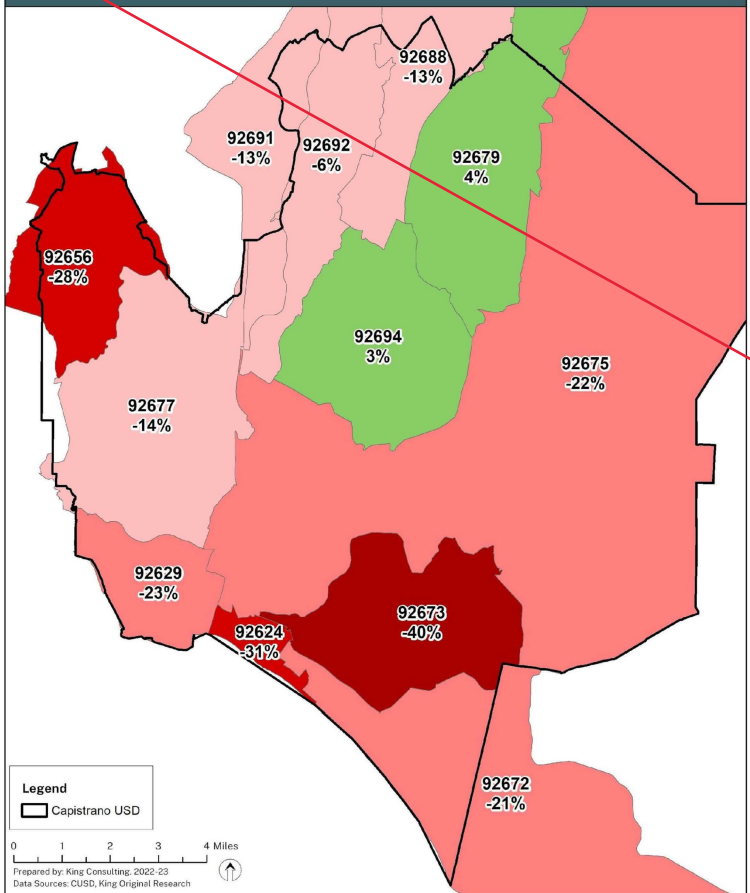
- Local births decreased 34% from 2005 to 2020.
- However, births increased 5% since 2020.
- The red box outlines the years of births that have not yet enrolled with CUSD for kindergarten.



# Detailed Local Birth Trends

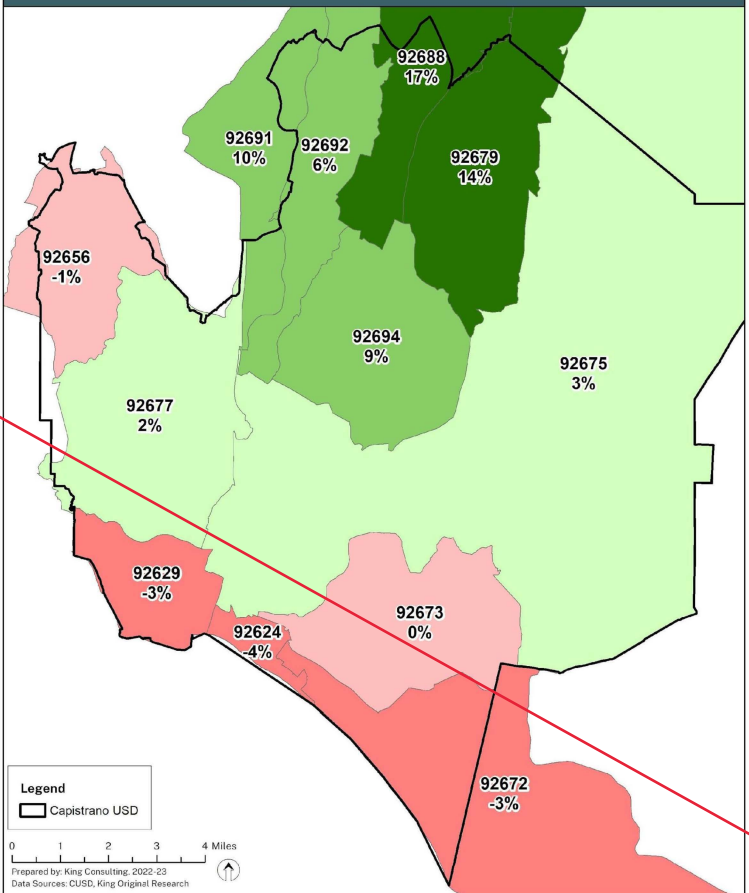
### Change in Local Births by ZIP Code Area, 2010-2022

Capistrano Unified School District



### Change in Local Births by ZIP Code Area, 2020-2022

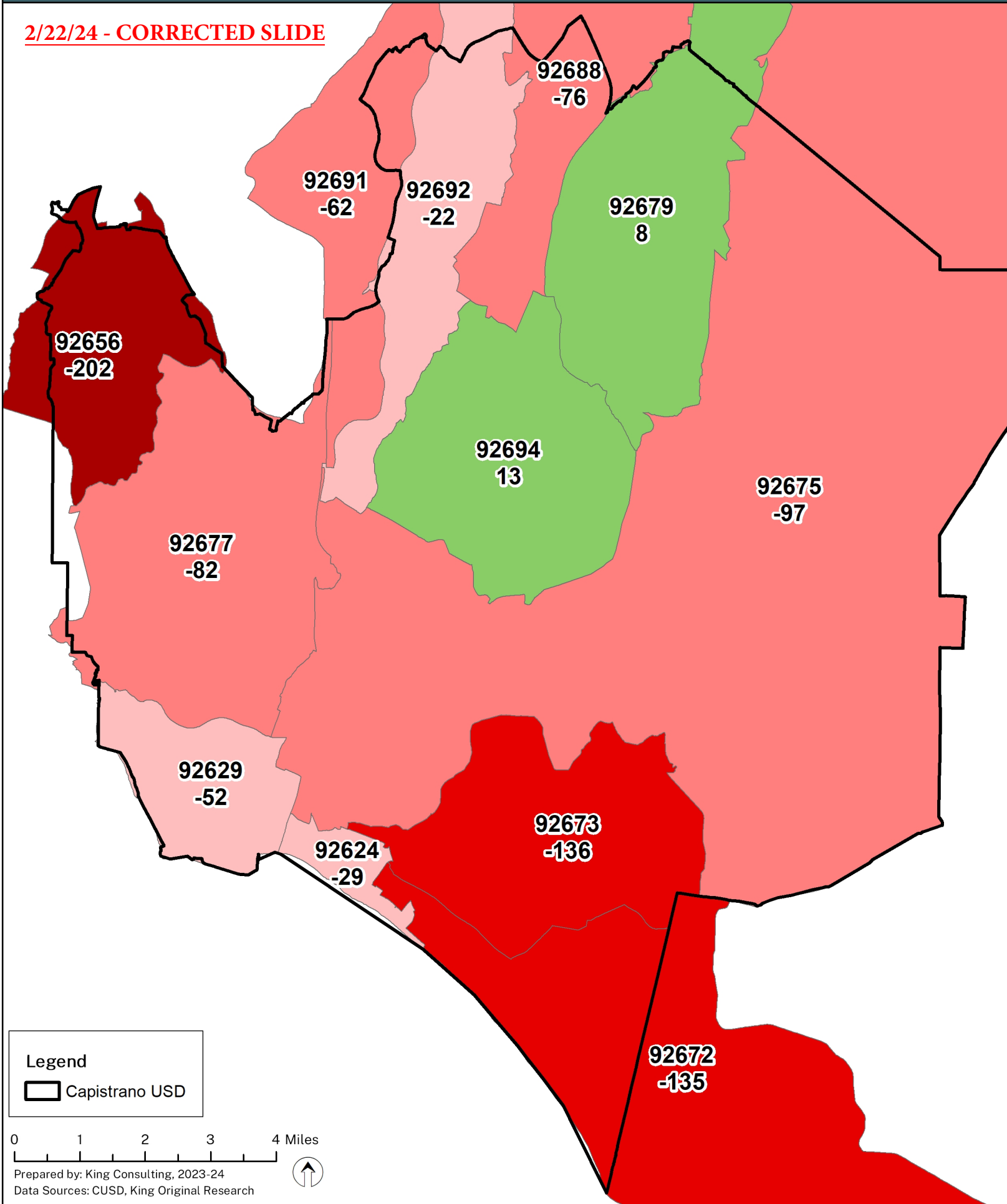
Capistrano Unified School District



# Change in Local Births by ZIP Code Area, 2010-2022

## Capistrano Unified School District

2/22/24 - CORRECTED SLIDE



### Legend

Capistrano USD

0 1 2 3 4 Miles

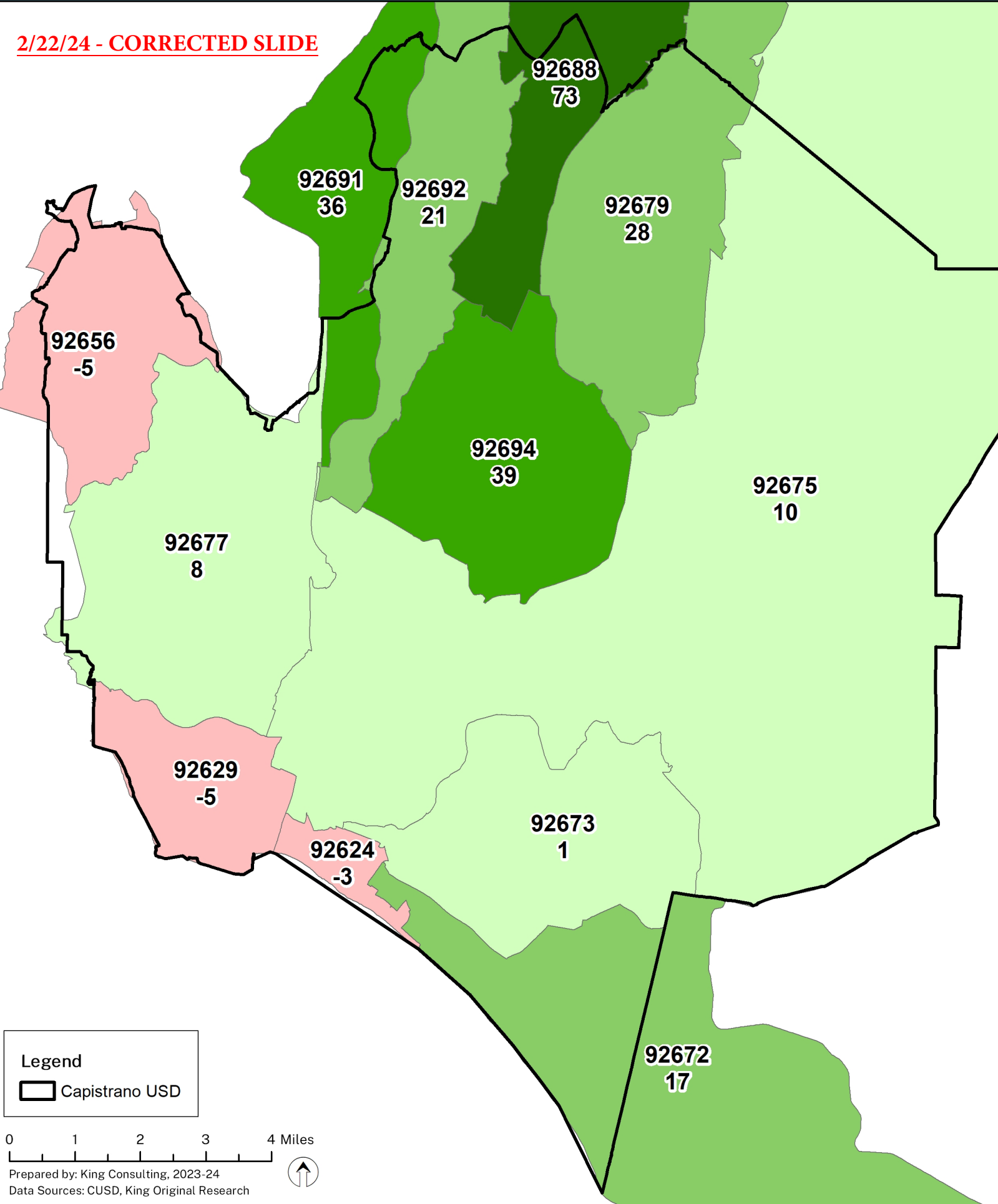
Prepared by: King Consulting, 2023-24  
Data Sources: CUSD, King Original Research



# Change in Local Births by ZIP Code Area, 2020-2022

## Capistrano Unified School District

2/22/24 - CORRECTED SLIDE



### Legend

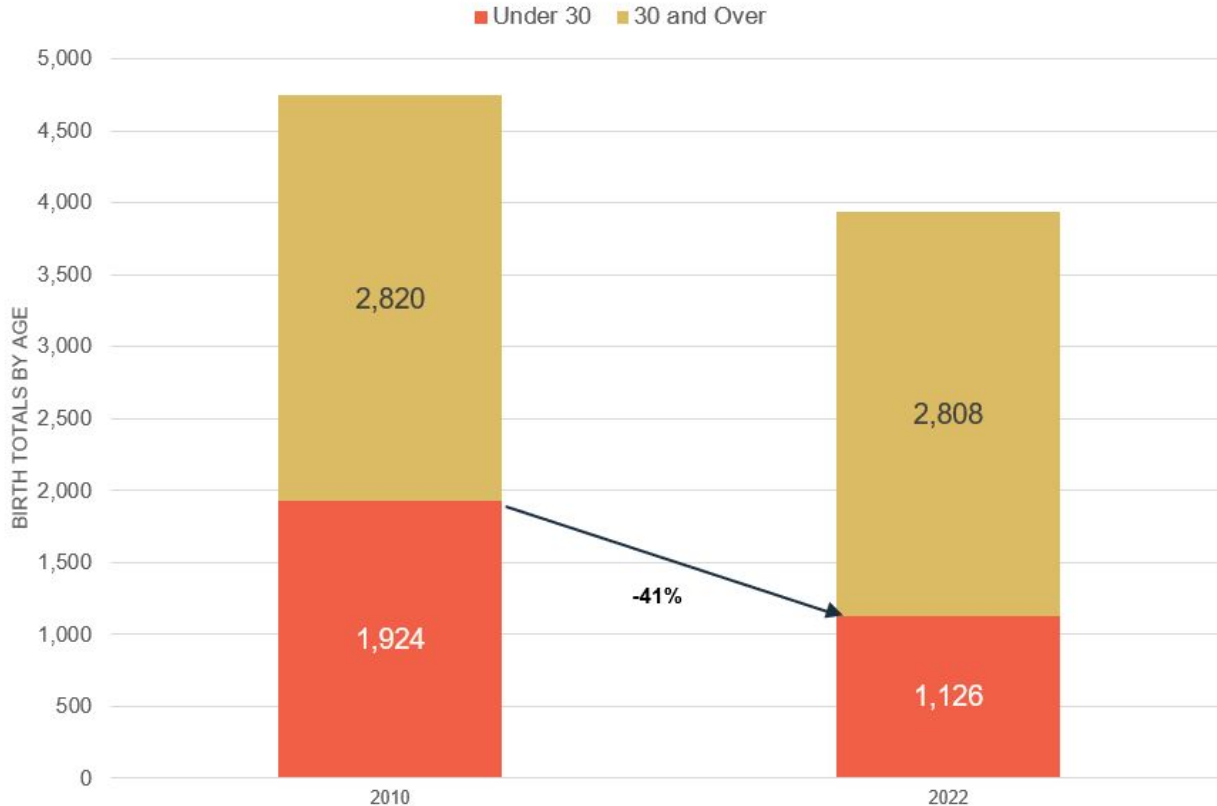
Capistrano USD

0 1 2 3 4 Miles

Prepared by: King Consulting, 2023-24  
Data Sources: CUSD, King Original Research

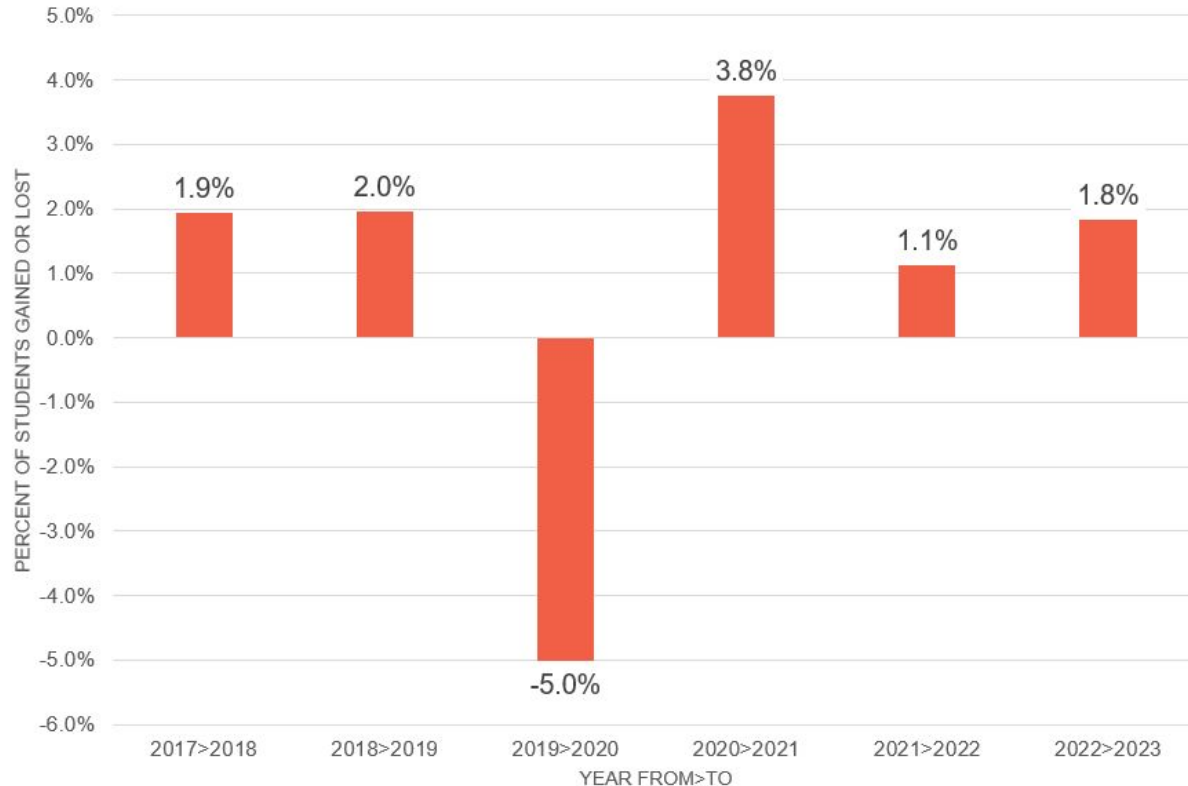


# Local Birth Trend Demographics



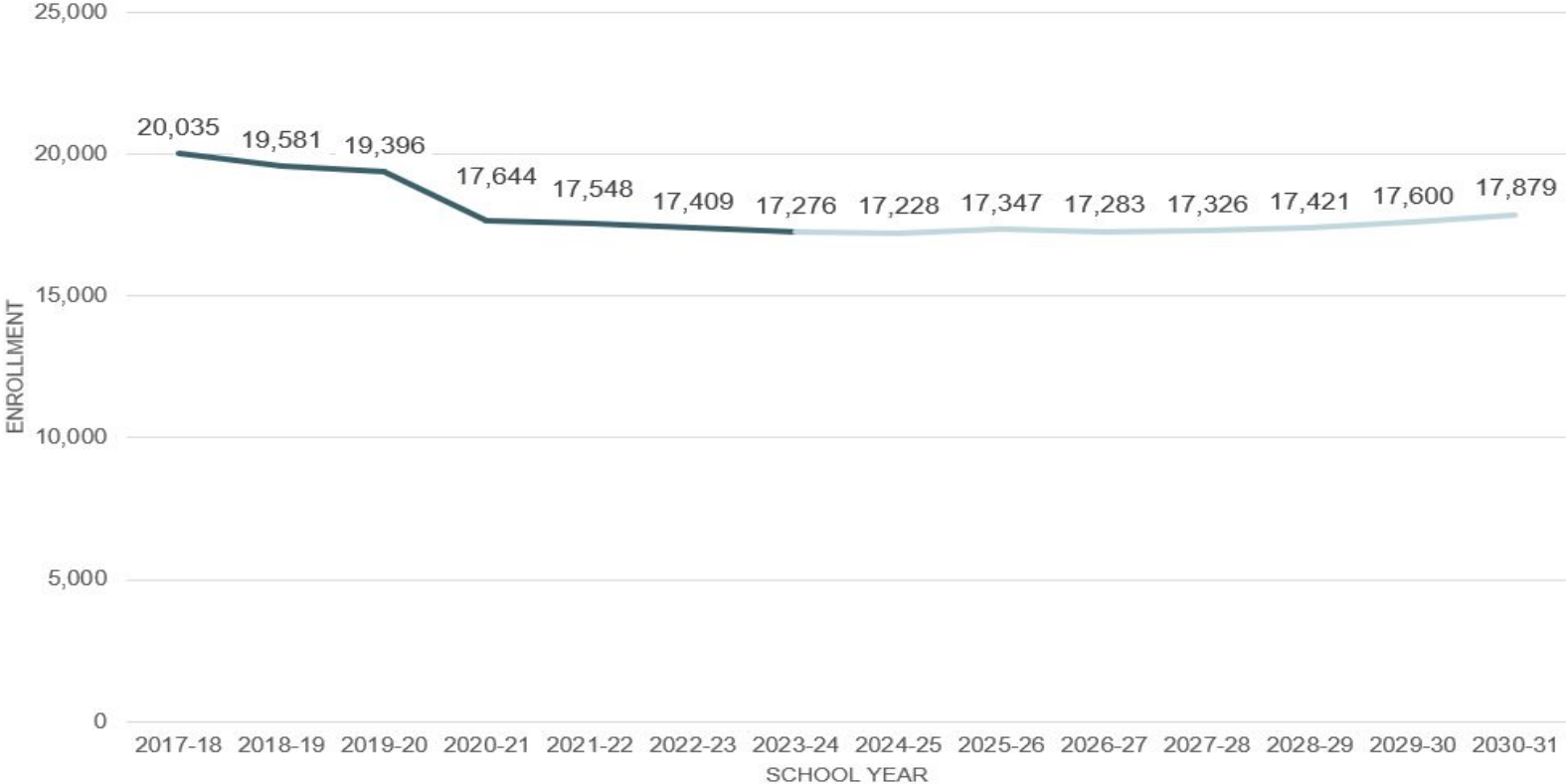
- People over 30 continue to have children at consistent levels, in line with national trends.
- However, births to people under 30 decreased by more than 41% since 2010.

# Grade-to-Grade Migration



- Grade-to-grade migration measures how cohort size changes as students advance from year to year.
- Total migration is all K-4 students of one year compared to the next year's 1-5 students (i.e. the students who would be expected to return).
  - *CUSD usually has positive growth, aside from 2020.*

# CUSD Elementary Schools Moderate Enrollment Projection



# CUSD Elementary Schools Moderate Enrollment Projection

Grade	21-22	22-23	23-24	24-25	25-26	26-27	27-28	28-29	29-30	30-31
TK	482	762	925	1,184	1,672	1,719	1,815	1,914	2,012	2,103
K	2,518	2,496	2,433	2,359	2,350	2,496	2,455	2,486	2,511	2,536
1	2,746	2,666	2,643	2,586	2,508	2,498	2,653	2,610	2,643	2,669
2	2,869	2,770	2,688	2,667	2,610	2,531	2,521	2,677	2,634	2,667
3	2,885	2,885	2,794	2,705	2,684	2,626	2,546	2,536	2,694	2,650
4	2,975	2,850	2,910	2,797	2,708	2,687	2,629	2,549	2,539	2,697
5	3,073	2,980	2,883	2,930	2,817	2,727	2,706	2,648	2,567	2,557
<b>Total</b>	<b>17,548</b>	<b>17,409</b>	<b>17,276</b>	<b>17,228</b>	<b>17,347</b>	<b>17,283</b>	<b>17,326</b>	<b>17,421</b>	<b>17,600</b>	<b>17,879</b>

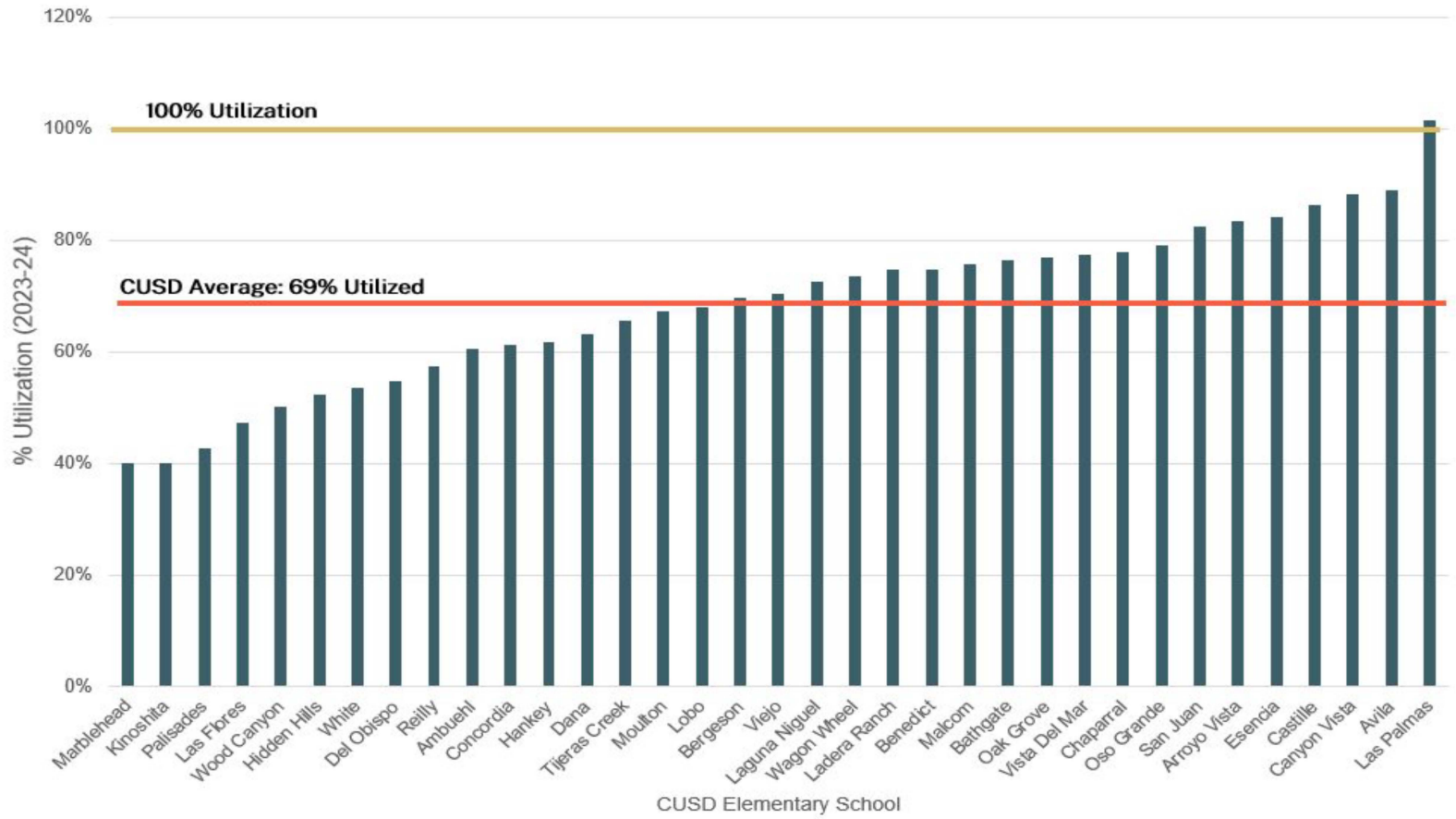
# Facility Capacity Analysis



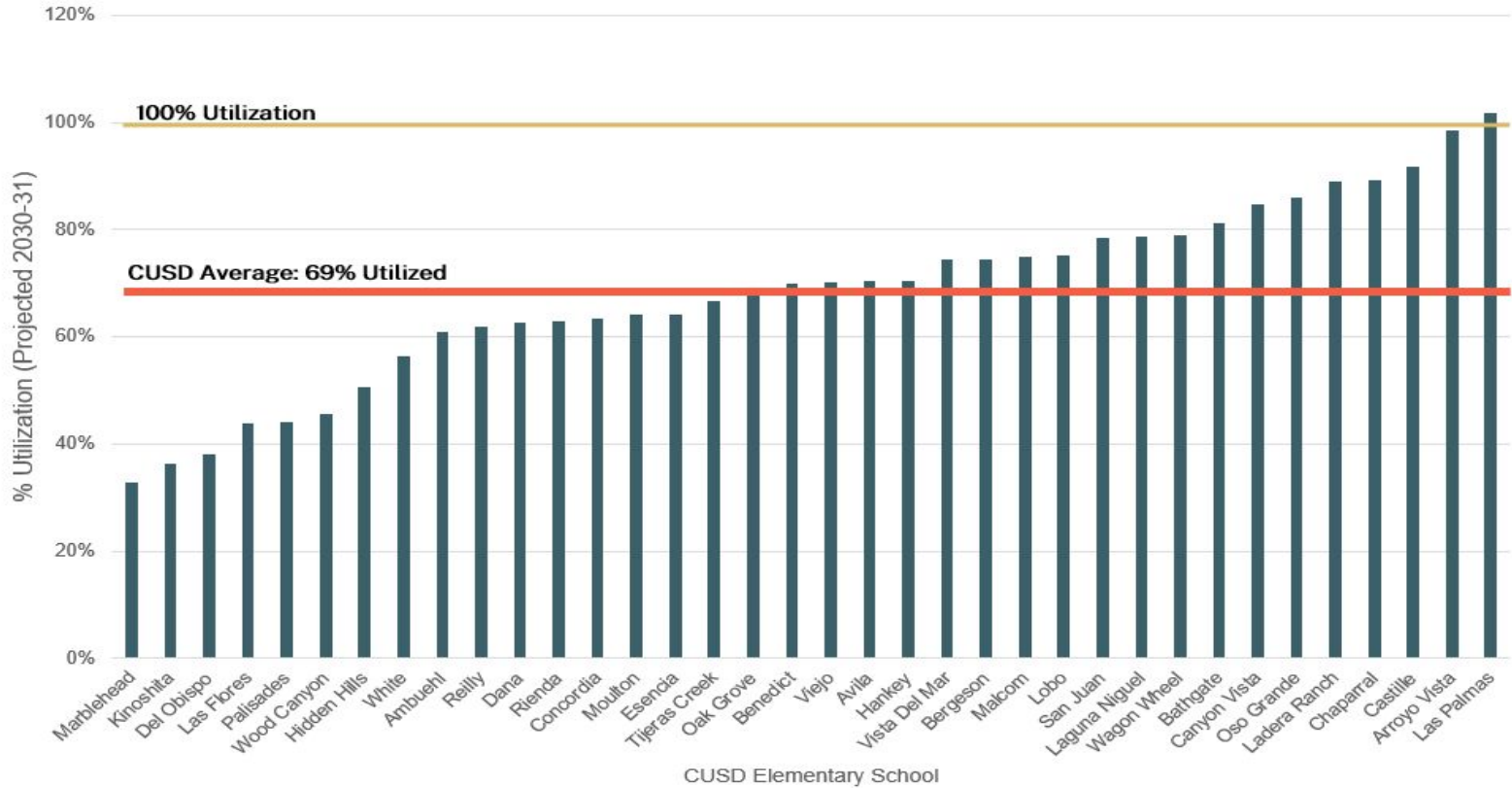
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CONSULTING



# Current Capacity Utilization by Site



# Projected Capacity Utilization by Site by 2030-31

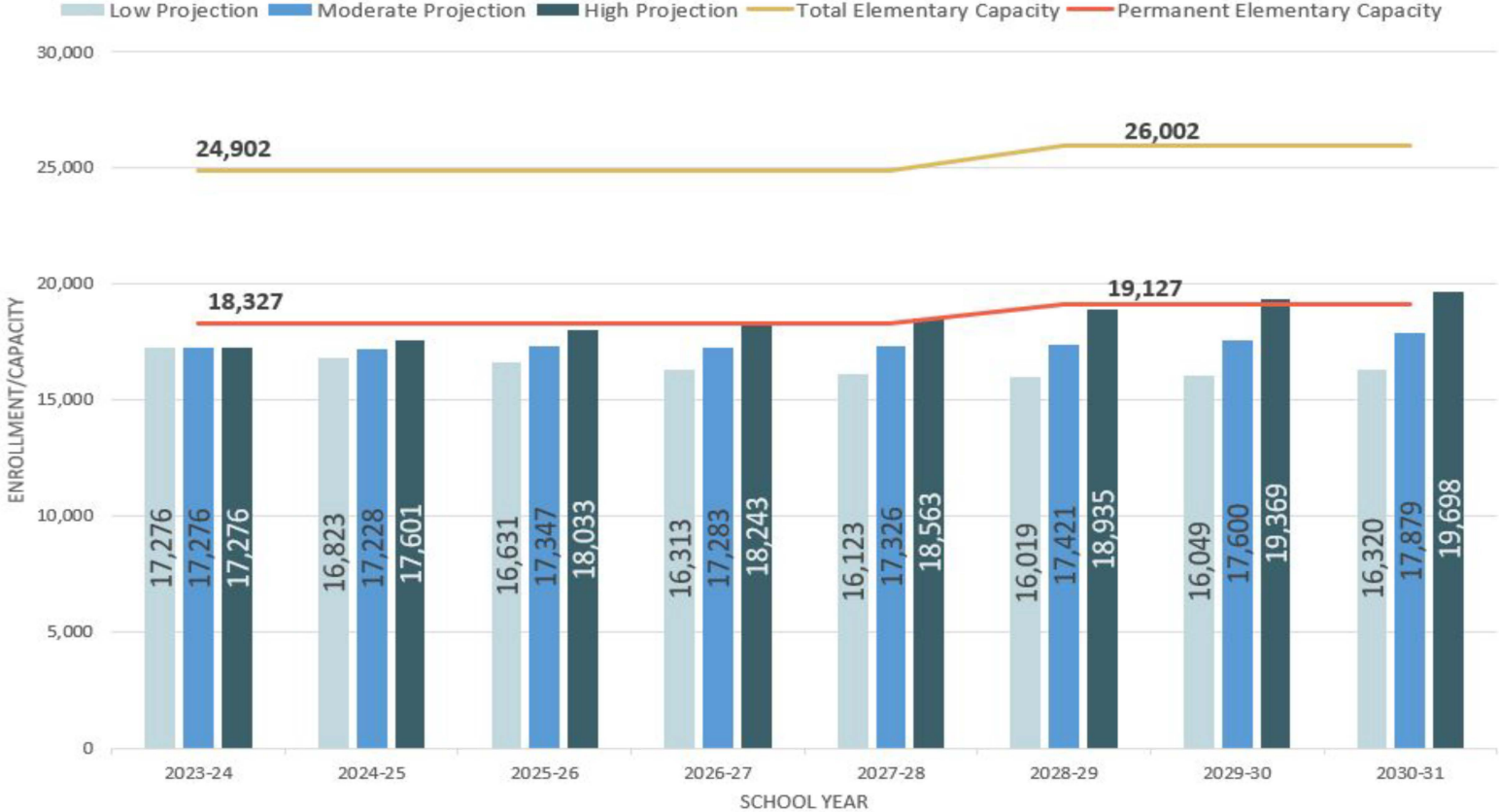


# Portable Classroom Analysis

Elementary Schools	Estimated Capacity	Portable Classrooms	Permanent Capacity Only
Ambuehl ES	516	5	391
Arroyo Vista ES	620	0	620
Avila ES	758	6	608
Bathgate ES	758	7	583
Benedict ES	788	8	588
Bergeson ES	698	4	598
Canyon Vista ES	576	0	576
Castille ES	576	8	376
Chaparral ES	849	8	649
Concordia ES	819	7	644
Dana ES	607	10	357
Del Obispo ES	576	13	251
Esencia ES*	1,075	15	700
Hankey ES	516	14	166
Hidden Hills ES	607	6	457
Kinoshita ES	805	11	530
Ladera Ranch ES	819	2	769
Laguna Niguel ES	546	0	546
Las Flores ES	680	4	580
Las Palmas ES	736	27	61
Lobo ES	485	9	260
Malcom ES	728	9	503
Marblehead ES	546	0	546
Moulton ES	788	8	588
Oak Grove ES	758	12	458
Oso Grande ES	1,122	8	922
Palisades ES	788	9	563
Reilly ES	728	5	603
Rienda ES**	TBD (1,100 est)	TBD	TBD
San Juan ES	815	16	415
Tijeras Creek ES	485	0	485
Viejo ES	640	8	440
Vista Del Mar ES	940	8	740
Wagon Wheel ES	607	6	457
White ES	728	6	578
Wood Canyon ES	819	4	719
<b>All Elementary Schools</b>	<b>24,902</b>	<b>263</b>	<b>18,327</b>

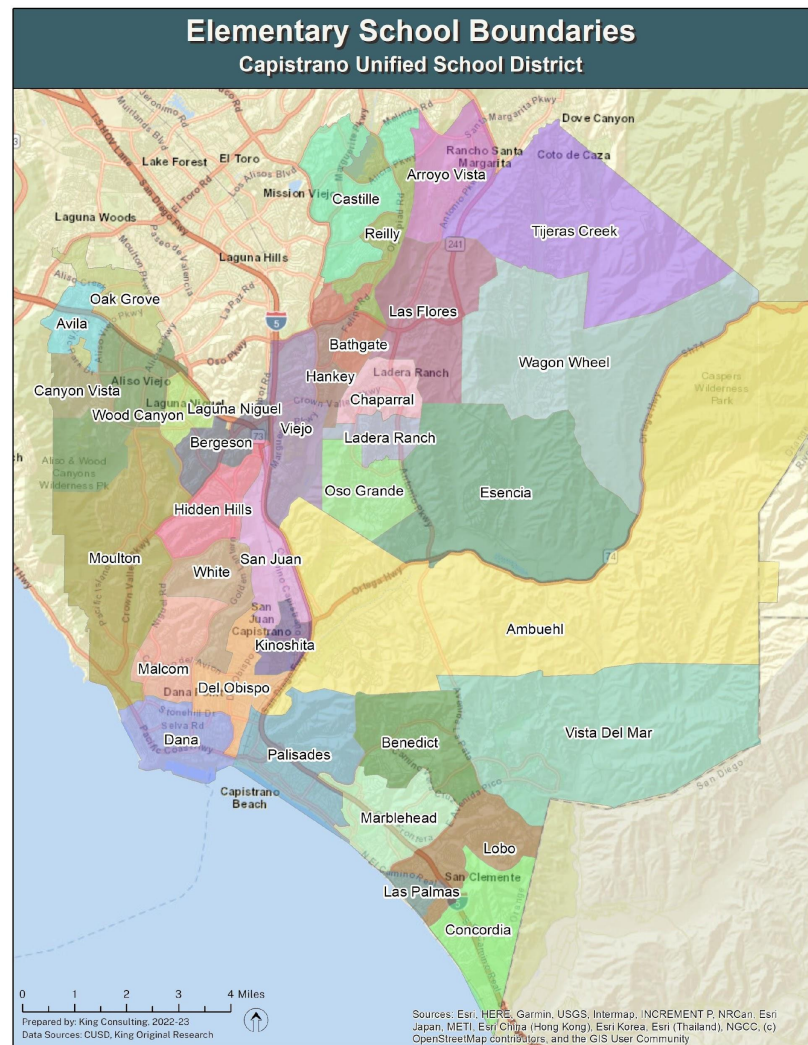
\*Esencia Capacity includes 7 portables to be added in 2024. \*\*Rienda ES estimated to open by 2028-29.

# Projected Enrollment and Capacities



# Next Steps

- Should the DAC proceed with identifying any elementary schools and/or programs for further study?
- If not, what other areas should be explored?
- If so, on what criteria should this decision be considered?
  - *Historical enrollment*
  - *Projected enrollment*
  - *Intra-district transfers*
  - *Total capacity*
  - *Permanent capacity*
  - *Others?*



# Thank You



**KING**  
CONSULTING